

Resume

Amina khurshid

Mobile No : +92-336-5521319

Email : akhursheed@numl.edu.pk

769 Adam Jee Road Saddar Rawalpindi

OBJECTIVE

To make significant contributions to an organization that enables my involvement in improving the department's overall performance. To be a team player and to operate within a working environment, wherein my academic qualification coupled with my inherent talent are capitalized and nurtured towards perfection

Personal Information

Father's Name: Khurshid Anwer

CNIC No: 37405-2384952-0

Date of birth: 2nd Oct, 1990

AREAS OF INTEREST

- Research
- Political communication
- Advertising and public relation
- Documentary film making

Core Strengths

- Strategic Planning Skills
- Relationship Building
- Excellent Presentation Skills
- Leadership quality

PUBLICATIONS

Media Framing and Foreign Policy: A Case Study of the Coverage of Sino-Pak Relations in Global Media

Published in "The Dialogue" A Publication of Qurtuba University, Pakistan

WORK EXPERIENCE

NUML, Islamabad (Feb, 2018 to date)

- Designation: Lecturer
- Major Tasks: Teaching BS Mass Communication

Allama Iqbal open university (July, 2015 to date)

- Designation: Tutor
- Major Tasks:
 - Journalism teaching experience to Masters level classes.
 - Assignments checking.
 - Keeping record of assignments and compilation of result.

University of Gujrat, sub campus satellite town RWP (Oct2015 - Oct 2017)

- Designation: college teaching intern (CTI)
- Major Tasks: Teaching BS Mass Communication

Fatima Jinnah Women University (March2014- June 2014)

- Designation: Teaching Assistant
- Major Tasks:
 - Maintain class Discipline
 - Keeping attendance record
 - Exam invigilation
 - Compilation of results
 - Assisting senior faculty

Pakistan broadcast corporation (6 weeks)

- Designation: Intern
- Major Tasks:
 - Accomplished several tasks assigned by program manager of PBC.
 - Script writing
 - Production
 - Compering

Other projects include

- Research article
- Advertising campaign
- Documentary films (1.Pakistani Cinema 2. wedding Dresses)
- News packages
- Drama production
- News bulletins
- Penal discussion programs

SCHOOLING & EDUCATION

PhD (Mass Communication)

AIOU

In progress

MPhil (Mass Communication)

AIOU

2013-2017

77.1 %

MA (Communication and Media Studies)

Fatima Jinnah Women University Rawalpindi

2011-2013

3.37 cgpa/84.25%

B.A (Journalism, Islamiyat and Economics)

2011

54% / 2nd division

HSSC (Math, Stats, Economics)

FBISE

2008

64% / grade B

SSC (Physics, Chemistry, Biology)

2006

FBISE

79% / grade A

SOFT SKILLS

• **Computing:**

Statistical package for social sciences (SPSS)

Microsoft office

Adobe Photoshop.

Corel draw

Adobe Premiere.

Adobe audition

Urdu in page.

- **Operating Systems:** Windows (XP/Vista/7)
- **Languages:**

	Write	speak	Read
English	good	fluent	good
Urdu	-	-	-
Punjabi	-	-	-

- **Others:** Team Player, Good Communication and Presentation Skills, Consistent Working Temperament, Innovative Thinking, Analytical & Logical Approach to Understanding and Problem Solving and a Very Fast Learner.